KZFR Program Committee
Minutes of meeting August 18, 2022, via Zoom
Meeting called to order at 5:05pm

Members present: Nancy Davis, Rob Jones, Marci Ligammari, Chris Nelson, Bob Steinacher, Grant Parks GM/Chair

Members absent: Billy Nichols, Ann Steckel

Correspondence and Public Comments:
- Listener commented that they were disappointed to hear a song "praising Jesus and prais[ing] the Lord" on the most recent broadcast of Island Rhythms. Grant responded to the listener by noting that while we are not a "Christian" radio station, we do allow our programmers creative freedom in their song selection. He informed the listener that he would bring up the issue at the Program Committee meeting. Several PC members voiced support for both Island Rhythms programmer Cyd, and for Grant's thoughtful response.

ACTIONS TAKEN
- none

GM REPORT AND GENERAL DISCUSSION

Updates/Changes to Programmer's Handbook per recent BOD approvals of policy. Grant highlighted those additions and amendments to the Programmer's Handbook that were approved by the BOD. Chris voiced a concern about one amendment requiring programmers to refrain from *off-air* conduct and speech deemed detrimental to the best interests of the station. A brief discussion ensued wherein it was agreed that such a policy is best read as charitably as possible to ensure that only extreme cases of public behavior that may be detrimental to the interests of the station (e.g., racist acts) would be subject to disciplinary procedures.

Up The Road. Former KCHO program Up The Road hosted by Kim Weir will now be broadcast on KZFR, debuting on September 6. The program is a 3–4-minute public information segment dedicated to "responsible California travel" and is scheduled for Tuesdays and Thursdays from 4:58pm to 5:02 pm. Grant revealed that he has plans in the works for turning this and other news/public affairs programs into podcasts. One central issue concerns the use copyrighted music, which is forbidden on podcasts. Grant discussed ways that programmers might incorporate non-copyrighted music into their programs to make them podcast-friendly.

PC Meeting Calendar Invitation. An automated email notification including Zoom link will be sent to PC members both three days and four hours ahead of each meeting.

Programmer Self-Evaluation. Grant displayed the new Google Form version of the Programmer Self-Evaluation. Nancy noted that the form is missing a place for the programmers to provide their name and email. Grant will add those. Chris suggested we delete/streamline some of the more introspective questions. Marci suggested we make such questions optional. Constructive suggestions were made and incorporated into the form.

New Programmer Orientation. The first orientation will be held in person on Monday, 9/26/2022. Marci volunteered to assist Grant with that orientation. Chris expressed concern about making these meetings as covid-safe as possible. Grant will encourage masking and ensure that the room will be properly ventilated.

Comments on current programming
- none

Next meeting: Thursday, September 15, 2022 at 5pm, via Zoom

Adjourn 6:14pm

Tasks to be done post-meeting
Grant
- Send email regarding the use of non-copyrighted music in producing programs intended to double as podcasts.
- Shirley will make suggested changes to the Programmer Self-Evaluation form.

Respectfully submitted,
Robert Jones, Secretary