

**Golden Valley Community Broadcasters, Inc.  
KZFR Community Radio Board of Directors  
BOARD MEETING MINUTES**

Board Meeting Date: January 26, 2021  
 Location: Virtual Meeting Minutes  
 Commencement Time: 6:00 pm

	<b>Estimated Time</b>
<p><b>1. Meeting Opening – start at 6:03pm</b></p> <p>1.1 Call to Order/Begin Recording/Welcome/Attendance            Board Attendance: Mercedes Macias, Rob Davidson, Paul O’Rourke-Babb, Bobbi Tryon, Sandra Morales-Miller, Jeannie Trizzino, Dan Joseph, Courtney Farrell            Staff in Attendance: Rick Anderson, Grant Parks, Ray Laager, Leah McKean            Guests in Attendance: Chris Nelson</p> <p>1.2 Amend/Approve Agenda            Paul 1<sup>st</sup>, Dan 2<sup>nd</sup> – All in favor</p> <p>1.3 Amend/Approve Previous Minutes            Meeting Minutes for 1/12/2021 to be approved at next meeting</p> <p>1.4 Public Input/Correspondence</p> <p>1.5 Announcements</p>	5 minutes
<p><b>2. Action Items</b></p>	0 minutes

<p><b>3. Committee Updates</b></p> <p>3.1 Committee Reports</p> <p>3.1.1 Executive Committee</p> <ul style="list-style-type: none"> <li>- Looking to move to 1 or 2 meeting minutes per month. Met 1/25 and finalized CPB letter and attachments. Next steps treasurer job description.</li> </ul> <p>3.1.2 Program Committee (PC)</p> <ul style="list-style-type: none"> <li>- Met and Steve S. sent the meeting minutes.</li> <li>- 3 submitted applications from the community (board appointed).</li> <li>- Mercedes confirmed that they have Zoom access</li> <li>- Discussion regarding applicants – all have previous affiliation with the station.</li> <li>- If all 3 spots are filled – there will still be 1 spot left to fill</li> <li>- Bobbi motion to approve all 3 applicants, Paul 2nd, all in favor</li> <li>- Mercedes will direct Rick to contact applicants</li> </ul> <p>3.1.3 Community Advisory Board (CAB)</p> <ul style="list-style-type: none"> <li>- Next meeting forthcoming</li> </ul> <p>3.1.4 Fundraising Committee</p> <ul style="list-style-type: none"> <li>- Grant – met January 19 and plan to meet the third Tuesday of the month</li> <li>- Recapped previous meetings</li> <li>- Official minutes forthcoming – door hangers, Zephyrfest, 30<sup>th</sup> Anniversary/Rick’s retirement, crafting good donor letters, pledge drive (looking for challenge grants), endowments and annuities</li> </ul> <p>3.1.5 Document Review Committee</p> <ul style="list-style-type: none"> <li>- Ken – Rob continues to conduct final changes for offsite programmers (OSP), late submissions on OSP shows, process applications and adding additional language, BOD policy manual, and GM responsibilities</li> </ul> <p>3.1.6 News Department Committee</p> <ul style="list-style-type: none"> <li>- Paul – next meeting February 1 at 5:30 pm</li> </ul> <p>3.1.7 Succession Planning Committee</p> <ul style="list-style-type: none"> <li>- Rob –meeting weekly</li> <li>- Closed session will be hold tonight</li> </ul>	<p>20 minutes</p>
<p><b>4. Matters for Discussion</b> - Rick’s power and internet went down during the meeting</p> <p>4.1 CPB Letter Update</p> <p>4.2 PPP – Round 2 Update</p> <p>4.3 Budget Updates</p> <ul style="list-style-type: none"> <li>- Grant – many grants are requiring 2-3 years of projected budgets. Requested that BOD move these up as a priority.</li> <li>- Change in administration may help with a variety of programs like the CPB</li> <li>- Leah – question about the in-kind donations. Substantial enough to continue tracking.</li> </ul> <p>4.4 Audit review – please review and comment if needed. Send to John.</p>	<p>10 Minutes</p>

<p><b>5. Meeting Finalization</b> 5.1 Review items for next BOD Agenda 5.2 Meeting close/Thank you</p> <p>Next BOD meeting scheduled for Tuesday, February 9, 2021 at 6PM via Zoom.</p>	<p>5 Minutes</p>
<p><b>6. Closed Session – starts at 6:34 pm</b></p>	<p>60 Minutes</p>