

Golden Valley Community Broadcasters, Inc.
KZFR Community Radio Board of Directors
BOARD MEETING AGENDA

* Items marked with an asterisk are included in the agenda packet.

Board Meeting Date: September 12, 2023
Location: Zoom Virtual Meeting
<https://us02web.zoom.us/j/81181008240?pwd=Mlp2bWNZSmo1b3ZxY3FZY0xmbXlyUT09>
Meeting ID: 811 8100 8240 / Passcode: 588763
Scheduled Time: 6:00 pm - 8:00 pm

KZFR Board of Directors

Paul Blackwood	Eric Johnson	Mary Tribbey
Sarah Downs	Laura Lukes, VP	Jeannie Trizzino, Sec.
Mark Gray (PGM)	Michael McGinnis, Treas.	Kim Weir
Michael Gregg (PGM)	Karl Ory, Pres.	

1. Meeting Opening (~10 minutes)

- 1.1. Call to Order / Begin Recording (internal use only) / Welcome / Attendance
- 1.2. Amend / Approve Agenda
- 1.3. * Amend / Approve Previous Minutes
- 1.4. Treasurer's Update
 - 1.4.1. Review and Approve July 2023 Financials
 - 1.4.2. Coordinate update of bank signature cards
 - 1.4.3. Status update on end of year tax and legal documents - due November 15, 2023.
Federal IRS Form 990 (Federal nonprofit tax return)
California Form 199 (CA nonprofit tax return)
California Form RRF-1 (CA nonprofit registration renewal)
- 1.5. Public Input and Correspondence
- 1.6. Announcements and Recommendations
Fundraising / Grant Writing Committee: 9/19 at 1:00 pm at Station (3rd Tues)
Document Review Committee: TBD on Zoom
Strategic Planning Committee: 9/11 at 6:00 pm
News Committee: on hold
See: [KZFR Board and Committee Meeting Google Calendar](#)



Reminder for all directors:

CPB mandatory harassment and bias prevention online training deadline is September 30, 2023. Contact Grant if you have questions.

2. **Action Items - NONE (~0 minutes)**
3. **Staff and Committee Updates (~50 minutes)**
 - 3.1. Staff Reports
 - 3.1.1. * General Manager Report - Grant
 - * State of the Station Report / Assessment of Major Risks to Station (rescheduled from August board meeting)
 - * Review Diversity Statement (per CPB grant requirement)
 - 3.1.2. * Underwriting Report - Ray
 - 3.1.3. * Volunteer Coordinator Report - Leah
 - 3.2. Committee Reports
 - 3.2.1. Executive Committee
 - 3.2.2. Program Committee (PC) - *see Directors Google Folder for minutes*
 - 3.2.3. Community Advisory Board (CAB)
 - 3.2.4. Fundraising Committee / Grant Subcommittee
 - 3.2.5. Document Review Committee - *see Directors Google Folder for minutes*
 - 3.2.6. Strategic Planning Committee - *see Directors Google Folder for minutes*
 - 3.2.7. News Committee - *on hold*
4. **Matters for Discussion (~40 minutes)**
 - 4.1. Committee Updates
 - 4.2. Additional Board Application consideration
 - Kennedy
5. **Closed Session (~10 minutes)**
 - 5.1. Personnel Matter Discussion
6. **Meeting Finalization (~5 minutes)**
 - 6.1. Review items for next BOD agenda
 - 6.2. Meeting Close / Thank you

The next Board meeting is scheduled for Tuesday, October 10, 2023 at 6:00 pm **via Zoom**.

Past BOD Agendas: <https://kzfr.org/pages/bodagenda> (KZFR website)

Past BOD Minutes: <https://kzfr.org/pages/bodminutes> (KZFR website)

Board Members - please see the [KZFR Board of Director's Materials folder on the Google drive](#) for the full agenda packet and for additional materials, such as committee meeting minutes.



ZOOM VIRTUAL MEETING ALTERNATIVE LOGINS

Topic: KZFR Board of Directors

Time: Sep 12, 2023 06:00 PM Pacific Time (US and Canada)

Every month on the Second Tuesday

Oct 10, 2023 06:00 PM

Nov 14, 2023 06:00 PM

Dec 12, 2023 06:00 PM

Jan 9, 2024 06:00 PM

Feb 13, 2024 06:00 PM

Mar 12, 2024 06:00 PM

Apr 9, 2024 06:00 PM

May 14, 2024 06:00 PM

Jun 11, 2024 06:00 PM

Jul 9, 2024 06:00 PM

Aug 13, 2024 06:00 PM

Sep 10, 2024 06:00 PM

Oct 8, 2024 06:00 PM

Nov 12, 2024 06:00 PM

Dec 10, 2024 06:00 PM

Jan 14, 2025 06:00 PM

Feb 11, 2025 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/meeting/tZUsf-iorjMoHtO2HqyZNV2yyG1cjaCVdCnN/ics?icsToken=98tyKuGprzMrGtSdsh2HRpwcBYqgd_TziFxBgrdszif0Ghp9dFHvL8UTMbh-M-7U

Join Zoom Meeting

<https://us02web.zoom.us/j/81181008240?pwd=Mlp2bWNZSmo1b3ZxY3FZY0xmbXlyUT09>

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One tap mobile

+16694449171,,81181008240#,,,,*588763# US

+16699006833,,81181008240#,,,,*588763# US (San Jose)

Dial by your location

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• +1 669 900 6833 US (San Jose)

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 719 359 4580 US

• +1 689 278 1000 US

• +1 929 205 6099 US (New York)

• +1 301 715 8592 US

(Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 360 209 5623 US

• +1 386 347 5053 US

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Find your local number: <https://us02web.zoom.us/u/kdgR2VYXbX>