

Golden Valley Community Broadcasters, Inc.
KZFR Community Radio Board of Directors
BOARD MEETING AGENDA

* Items marked with an asterisk are included in the agenda packet.

Board Meeting Date: December 12, 2023

Location: KZFR, 341 Broadway, Suite 416, Chico CA 95928

Scheduled Time: 6:00 pm - 8:00 pm

Please arrive early: bldg doors are locked at 6:00 pm. After 6:00 pm use the call box to be buzzed in.

KZFR Board of Directors

Paul Blackwood

Eric Johnson

Karl Ory, Pres.

Sarah Downs

Julie Kennedy

Mary Tribbey

Mark Gray (PGM)

Laura Lukes, VP

Jeannie Trizzino, Sec.

Michael Gregg (PGM)

Michael McGinnis, Treas.

Kim Weir

KZFR Staff

Ray Laager, Underwriting Director

Shirley McCoy, Office Assistant

Leah McKean, Volunteer Coordinator

Grant Parks, General Manager

1. Meeting Opening (~10 minutes)

1.1. Call to Order / Begin Recording (internal use only) / Welcome / Attendance

1.2. Amend / Approve Agenda

1.3. * Amend / Approve Previous Minutes

1.4. Treasurer's Update

1.4.1. * Review and Approve October 2023 Financials

1.4.2. Status update on end of year tax and legal documents - due November 15, 2023: 1. Fed IRS Form 990 (Federal nonprofit tax return); 2. CA Form 199 (CA nonprofit tax return); 3. CA Form RRF-1 (CA nonprofit renewal)

1.5. Public Input and Correspondence

1.6. Meeting Notices, Announcements and Recommendations

Community Advisory Board (CAB) 1/2024, TBD, offsite/zoom

Document Review Committee: 12/28/2023 via Zoom

Executive Committee: 1/9/2024 at station

Fundraising / Grant Writing Committee: 12/19/2023 in person

News Committee: 1/2024, TBD, at station

Program Committee (PC): 12/21/2023 at station

Strategic Planning Committee: 1/7/2024 in person, offsite

See: [KZFR Board and Committee Meeting Google Calendar](#)



BOD Event Cash Counts needed for the following events:

2/15/2024 - Lizzie No

3/28/2024 - The Rough and Tumble

2. **Action Items - NONE (~0 minutes)**
3. **Staff and Committee Updates (~50 minutes)**
 - 3.1. Staff Reports
 - 3.1.1. * General Manager Report - Grant
 - 3.1.2. * Underwriting Report - Ray
 - 3.1.3. * Volunteer Coordinator Report - Leah
 - 3.2. Committee Reports
 - 3.2.1. * Executive Committee
 - 3.2.2. * Program Committee (PC) - *see Directors Google Folder for minutes*
 - 3.2.3. Community Advisory Board (CAB)
 - 3.2.4. * Fundraising Committee / Grant Subcommittee
 - 3.2.5. Document Review Committee - *see Directors Google Folder for minutes*
 - 3.2.6. Strategic Planning Committee - *see Directors Google Folder for minutes*
 - 3.2.7. * News Advisory Committee
4. **Matters for Discussion (~40 minutes)**
 - 4.1. Committee Updates
5. **Closed Session (~10 minutes) - if needed**
6. **Meeting Finalization (~5 minutes)**
 - 6.1. Review items for next BOD agenda
 - 6.2. Meeting Close / Thank you

The next Board meeting is scheduled for Tuesday, January 9, 2024 at 6:00 pm **via Zoom**.

Past BOD Agendas: <https://kzfr.org/pages/bodagenda> (KZFR website)

Past BOD Minutes: <https://kzfr.org/pages/bodminutes> (KZFR website)

Board Members - please see the [KZFR Board of Director's Materials folder on the Google drive](#) for the full agenda packet and additional materials, such as committee meeting minutes.

ZOOM VIRTUAL MEETING ALTERNATIVE LOGINS

Topic: KZFR Board of Directors

Time: 06:00 PM Pacific Time (US and Canada)

Every month on the Second Tuesday

Dec 12, 2023 06:00 - in person	May 14, 2024 06:00 PM	Oct 8, 2024 06:00 PM
Jan 9, 2024 06:00 PM	Jun 11, 2024 06:00 PM	Nov 12, 2024 06:00 PM
Feb 13, 2024 06:00 PM	Jul 9, 2024 06:00 PM	Dec 10, 2024 06:00 PM
Mar 12, 2024 06:00 PM	Aug 13, 2024 06:00 PM	Jan 14, 2025 06:00 PM
Apr 9, 2024 06:00 PM	Sep 10, 2024 06:00 PM	Feb 11, 2025 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/meeting/tZUsf-iorjMoHtQ2HqyZNV2yyG1cjaCVdCnN/ics?icsToken=98tyKuGprzMrGtSdsh2HRpwcBYqgd_TziFxBgrdszjf0Ghp9dFHvL8UTMbh-M-7U

Join Zoom Meeting

<https://us02web.zoom.us/j/81181008240?pwd=Mlp2bWNZSm01b3ZxY3FZY0xmbXlyUT09>

Meeting ID: 811 8100 8240

Passcode: 588763

One tap mobile

+16694449171,,81181008240#,,,,*588763# US

+16699006833,,81181008240#,,,,*588763# US (San Jose)

Dial by your location

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|---------------------------------|--------------------------------------|--------------------------------|
| • +1 669 444 9171 US | • +1 689 278 1000 US | • +1 309 205 3325 US |
| • +1 669 900 6833 US (San Jose) | • +1 929 205 6099 US (New York) | • +1 312 626 6799 US (Chicago) |
| • +1 253 205 0468 US | • +1 301 715 8592 US (Washington DC) | • +1 360 209 5623 US |
| • +1 253 215 8782 US (Tacoma) | • +1 305 224 1968 US | • +1 386 347 5053 US |
| • +1 346 248 7799 US (Houston) | | • +1 507 473 4847 US |
| • +1 719 359 4580 US | | • +1 564 217 2000 US |
| | | • +1 646 931 3860 US |

Meeting ID: 811 8100 8240

Passcode: 588763

Find your local number: <https://us02web.zoom.us/u/kdgR2VYXbX>