Golden Valley Community Broadcasters, Inc.

KZFR Community Radio is an essential, independent source of news and cultural content for the communities of northern California. Thanks to the dedication of our volunteer programmers, committee members and staff we have been able to fulfill our mission to educate, enlighten, inform and entertain our listeners for over 30 years.

341 Broadway Suite 411
Chico CA 95928
www.kzfr.org

General Manager
Grant Parks

Board of Directors
Paul Blackwood
  Board Elected (7/23 - 1st term)
Mark Gray
  Programmer Elected (8/23 - 1st term)
Michael Gregg
  Programmer Elected (8/23 - 1st term)
Eric Johnson
  Board Elected (7/23 - 1st term)
Julie Kennedy
  Board Elected (10/23 - 1st term)
Laura Lukes, VP
  Board Elected (7/22 - 1st term)
Michael McGinnis, Treas.
  Board Elected (7/22 - 1st term)
Karl Ory, Pres.
  Board Elected (7/21 - 1st term)
Mary Tribbey
  Board Elected (7/22 - 1st term)
Jeannie Trizzino, Sec.
  Board Elected (7/18 - 3rd term)
Kim Weir
  Board Elected (7/23 - 1st term)

Board of Directors AGENDA
Tuesday, April 9, 2024
6:00 pm - 8:00 pm

Meeting agendas are posted on the web here:
https://kzfr.org/pages/bodagenda

The Board of Directors is responsible for KZFR's financial health and for ensuring the organization meets its community impact goals.
The KZFR Board of Directors meets every 2nd Tuesday of the month at 6pm on Zoom or in person.

If you would like to make a comment, share a concern, submit a question to the board, or if you would like to attend the ZOOM meeting, please submit a comment here:
https://kzfr.org/pages/publiccommentform

Golden Valley Community Broadcasters, Inc.
KZFR Community Radio Board of Directors
BOARD MEETING AGENDA
* Items marked with an asterisk are included in the agenda packet.

Board Meeting Date: April 9, 2024
Location: Zoom Virtual Meeting
         https://us02web.zoom.us/j/81181008240?pwd=Mlp2bWNZSmo1b3ZxY3FZY0xmbXIyUT09
         Meeting ID: 811 8100 8240 / Passcode: 588763
Scheduled Time: 6:00 pm - 8:00 pm

KZFR Board of Directors

Paul Blackwood	Julie Kennedy	Mary Tribbey
Mark Gray (PGM)	Laura Lukes, VP	Jeannie Trizzino, Sec.
Michael Gregg (PGM)	Michael McGinnis, Treas.	Kim Weir
Eric Johnson	Karl Ory, Pres.	

KZFR Staff

Ray Laager, Underwriting Director (excused)   Shirley McCoy, Office Manager (excused)
Leah McKean, Volunteer Coord. (excused)   Grant Parks, General Manager

1. **Meeting Opening (~25 minutes)**
   1.1. Call to Order / Begin Recording (internal use only) / Welcome / Attendance
   1.2. Amend / Approve Agenda
   1.3. * Amend / Approve Previous Minutes (March 2024)
   1.4. Treasurer's Update
      1.4.1. * Review and Approve February 2024 Financials
      1.4.2. Status update on 2023 tax and legal documents.
   1.5. Public Input and Correspondence
   1.6. Meeting Notices and Announcements
      Community Advisory Board (CAB)   *TBD, offsite/Zoom*
      Document Review Committee: *4/30/2024 via Zoom*
      Executive Committee: *4/23/2024 in person; 5/7/2024 via Zoom*
      Fundraising / Grant Writing Committee: *5/21/2024 in person*
      News Committee: *4/222024 in person*
      Program Committee (PC):   *4/172024 via Zoom*
      Strategic Planning Committee: *4/15/2024 in person*
      See: KZFR Board and Committee Meeting Google Calendar
      Pledge Drive - 4/3-4/12/2024 - *Pledge Goal - $45,000 - see emails from Leah*
              McKean for shift signups - Captains / early am / evening shifts needed.
      Grassroots Radio Conference: September 9/26 - 9/29, 2024 in New Orleans
      Robert's Rules of Order: Cheat Sheet

BOD Event Cash Counts:

Count Date	Event	Signed up	Need
Mon, Apr 15, 2024	Debajito and Duniya	Julie Kennedy / Mark Gray	filled
Fri, Apr 19, 2024	Slocan Ramblers	Mary Tribbey / Laura Lukes	filled
Mon, May 20, 2024	Record Swap	Jeannie Trizzino / Mary Tribbey	filled

2. Action Items (~20 minutes)
    2.1.   * Employee Handbook - consideration and adoption

3. Staff and Committee Updates (~50 minutes)
    3.1.   Staff Reports
        3.1.1.   * General Manager Report - Grant
        3.1.2.   * Underwriting Report
        3.1.3.   * Volunteer Coordinator Report
    3.2.   Committee Reports
        3.2.1.   Executive Committee - *see Directors Google Folder for minutes*
        3.2.2.   * Program Committee (PC) - *see Directors Google Folder for minutes*
        3.2.3.   Community Advisory Board (CAB)
        3.2.4.   * Fundraising Committee / Grant Subcommittee
        3.2.5.   Document Review Committee - *see Directors Google Folder for minutes*
        3.2.6.   Strategic Planning Committee - *see Directors Google Folder for minutes*
        3.2.7.   * News Committee

4. Matters for Discussion (~10 minutes)
    4.1.   Diversity, Equity and Inclusion Workshop for KZFR Board and staff, presented by Robert Jones - TBD in June 2024.

5. Closed Session (~10 minutes)
    5.1.   General Manager Evaluation

6. Meeting Finalization (~5 minutes)
    6.1.   Review items for next BOD agenda
    6.2.   Meeting Close / Thank you

The next Board meeting is scheduled for Tuesday, May 14, 2024 at 6:00 pm *via Zoom.*
Past BOD Agendas: https://kzfr.org/pages/bodagenda (KZFR website)
Past BOD Minutes: https://kzfr.org/pages/bodminutes (KZFR website)

Board Members - please see the KZFR Board of Directors Materials folder on the Google drive for the full agenda packet and additional materials, such as committee meeting minutes.

ZOOM VIRTUAL MEETING ALTERNATIVE LOGINS
Topic: KZFR Board of Directors
Time: 06:00 PM Pacific Time (US and Canada)
Every month on the Second Tuesday

May 14, 2024 06:00 PM	*Sep 10, 2024 06:00 PM - AT KZFR*	Jan 14, 2025 06:00 PM
Jun 11, 2024 06:00 PM - AT KZFR	Oct 8, 2024 06:00 PM	Feb 11, 2025 06:00 PM
Jul 9, 2024 06:00 PM	Nov 12, 2024 06:00 PM	
Aug 13, 2024 06:00 PM	*Dec 10, 2024 06:00 PM - AT KZFR*	

Please download and import the following iCalendar (.ics) files to your calendar system for Zoom meetings.
Monthly:
https://us02web.zoom.us/meeting/tZUsf-iorjMoHtQ2HqyZNv2yyG1cjaCVdCnN/ics?icsToken=98tyKuGprzMrGtSdsh2HRpwcBYqgd_TziFxBgrdszjf0Ghp9dFHvL8UTMbh-M-7U

Join Zoom Meeting
https://us02web.zoom.us/j/81181008240?pwd=Mlp2bWNZSmo1b3ZxY3FZY0xmbXIyUT09
Meeting ID: 811 8100 8240
Passcode: 588763

One tap mobile
+16694449171,,81181008240#,,,,*588763# US
+16699006833,,81181008240#,,,,*588763# US (San Jose)

Dial by your location
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US

Meeting ID: 811 8100 8240
Passcode: 588763

Find your local number: https://us02web.zoom.us/u/kdgR2VYXbX

Zoom information only